

SAMPLE Timetable

MON-FRI, 8.00-14.30



Time	Monday	Tuesday	Wednesday	Thursday	Friday
8.00-8.30	Rota and Morning Exercise				
8.30-10.00	Employment Prep.	Office training: Digital Media Design	Community	Entrepreneur	Hospitality Training: Barista
10.00-10.15	Break				
10.15-12.00	Money Skills	Hospitality Training: Kitchen prep.	Community	Functional ICT	Hospitality Training: Cooking
12.00-12.45	Lunch Break				
13.00-14.00	Reception Training	Office Training	Hospitality Training: Customer Service	Job Application	Shop Training
14.00-14.30	Rota and Group Activities				

	Training 1		Office 1		Coffee shop
	Training 2		Office 2		Kitchen